

MEETING AGENDA

Meeting Description: EECPOA Monthly Meeting

Results Desired: Complete business required of the association

Date: December 8, 2014 **Time:** 6:00 p.m. **Location:** 107 Skyhawk Lane, Floresville, Texas

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
6:00 pm	7:00 pm	1 hour	6:00 pm	6:58 pm	58 minutes
Persons Attending					
1	Mark Donahue - President				
2	Colleen Witek - Treasurer				
3	Paul Witek – 2 nd Vice President				
4	Josie Dollarhide - Secretary				
5	Philip Vipond - ACC Chairman				
6	Karen Donahue – Homeowner, Welcome Committee				
7					
8					
Items Discussed					
1	Josie - Submitted minutes from last meeting they were read, approved and accepted.				
2	Colleen - Submitted monthly financial report, accepted and approved.				
3	Philip - reported that all ACC requests are up to date. Received one request for a fence on Encino Drive.				
4	Mark- reported it will cost between \$200-\$300 to fix the leaning sign. Will contact the handyman to start the project.				
5	Mark – handed the Newsletter preparation to Coleen and Paul. Will mail in January to include proxy letter for the annual meeting. Will call Oak Hills Community Church to ask if the Family Life Center can be rented for the annual meeting.				
6	Paul – will send to the board the calculation table for late fees for review. Also, he will install signs for maintenance fees on the entrances after the holidays.				
7	New Business: Colleen will send a letter to collect from a homeowner living in El Paso. Paul and Philip will drive around the subdivision to make sure there were no junk cars on each property.				
8	Next monthly meeting will be on January 12, 2015 – same time, same venue				
9	Meeting adjourned @ 6:58 pm.				